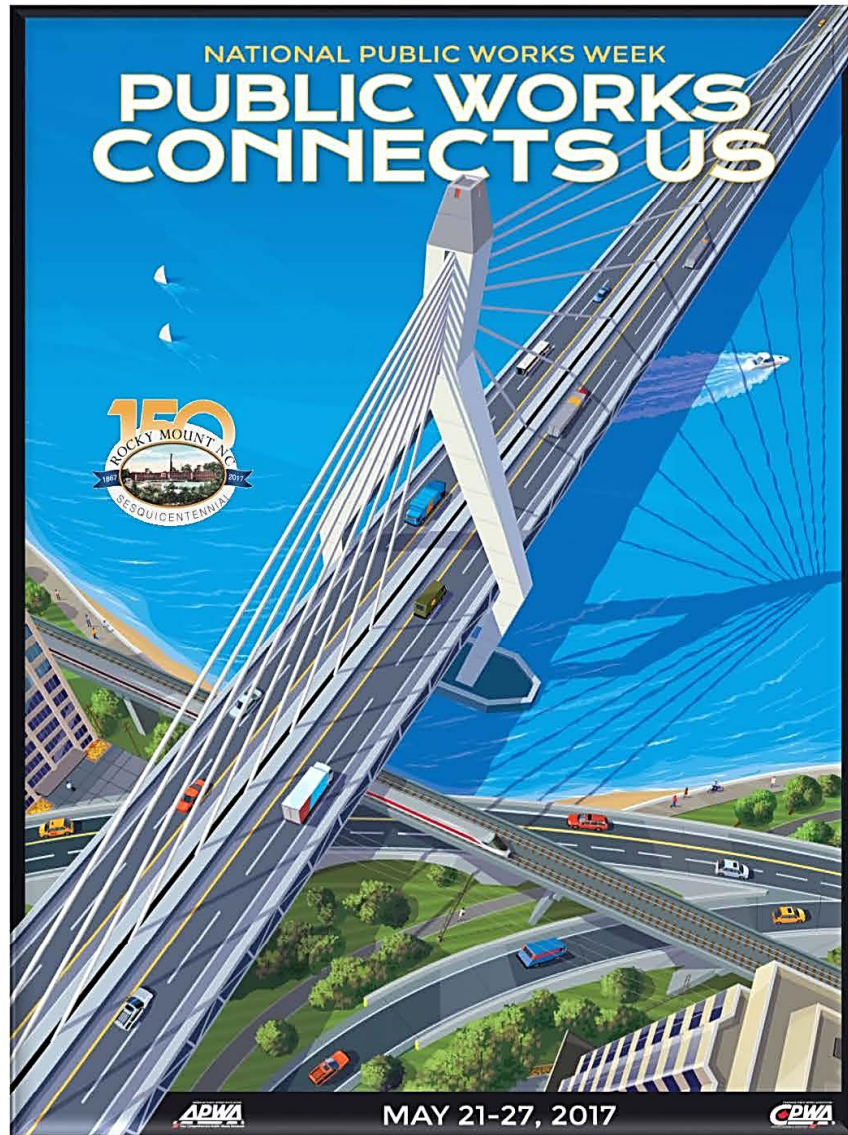


# CITY COUNCIL AGENDA MAY 22, 2017



*Community Code, Environmental Services, Fleet Maintenance, Streets/Stormwater, Technical Services, Wastewater Treatment, Water and Sewer, and Water Treatment*



## ROCKY MOUNT CITY COUNCIL VISION STATEMENT

*Rocky Mount is a City composed of people  
of diverse backgrounds, heritages, and interests  
with a shared sense of values, stewardship and community.*

*It is a City where all citizens have the opportunity  
to realize their full potential  
through individual initiative and community support.*

*Its citizens enjoy and value the benefits  
of efficient, cost-effective and responsive public services,  
a strong and diversified economy,  
and superior cultural and educational resources.*

*Rocky Mount recognizes and appreciates its history  
while responding to the challenges and opportunities  
of regional and global change in a proactive and realistic manner.*





## W E L C O M E !

We are pleased you are attending a Rocky Mount City Council meeting. You are now participating in the process of representative government. We appreciate your interest and hope you and your fellow citizens will attend often. Democracy cannot endure without an informed electorate.

Rocky Mount has the Council-Manager form of local government. Policy is set by the Mayor and Council, who are elected by the people. The policy is implemented by the City Manager, who is appointed by the Council. The Council decides what is to be done. The City Manager, operating through the entire City staff, does it. This separation of policy-making and policy administration is considered the most economical and efficient form of City government.

### COUNCIL MEETINGS

The City Council meets in regular session twice each month in the George W. Dudley City Council Chamber of the Frederick E. Turnage Municipal Building. These meetings are open to the public and are held on the following schedule:

2nd Monday - 7:00 p.m.

4th Monday - 4:00 p.m.

At these meetings, the City's business is conducted and ordinances and resolutions, the laws of Rocky Mount, are enacted. Ordinances take effect upon their adoption when approved by a majority of the Council. All ordinances must be in writing. They are introduced at one meeting and adopted at a subsequent meeting. The Council may, however, by an affirmative vote of five (5) members, adopt an ordinance at the same meeting it is introduced. The Council frequently uses this procedure.

Councilmembers receive the agenda for a Council meeting, together with detailed background material, on the Thursday prior to each regular meeting. This gives them the opportunity to study each item on the agenda prior to the meeting and consult with the City Manager or City staff members. If no additional pertinent facts are presented at the meeting, items are often acted upon without further discussion, particularly in routine matters. This procedure helps Council meetings to move more expeditiously.

### INFORMAL WORK SESSIONS OR COMMITTEE MEETINGS

The Council generally conducts a work session or COMMITTEE OF THE WHOLE meeting at 5:00 p.m. prior to the first regular monthly meeting. The COMMITTEE OF THE WHOLE is the entire City Council meeting as a committee to discuss matters requiring more in-depth explanation, study or discussion. The Committee frequently makes recommendations to the City Council, however, no recommendations made by the COMMITTEE OF THE WHOLE are final until accepted by the Council in a regular meeting.

*These meetings are open to the public.*







## HOW A CITIZEN CAN BE HEARD

Citizens may appear before the Council to be heard on any subject related to City government, or any individual matter which may involve City government. A provision is made on each City Council agenda for **PETITIONS TO BE RECEIVED FROM THE PUBLIC**. At this time, citizens are encouraged to bring to the Council's attention matters that are not otherwise specifically listed on the agenda. If the matter you are interested in is specifically listed on the agenda, you are asked to address that issue when it is being considered. If you desire to be heard, you are asked to advise the Mayor in which item you are interested at the time it appears on the agenda. You will be requested to use the speakers stand, give your name and address and identify any group which you represent. Citizens addressing the Council on any matter shall not abuse their privilege and shall confine themselves to the question under debate, and avoid all personal or indecorous language. The City Clerk prepares the minutes of the meetings. After approval by the Council, these become the official record of the proceedings. The entire meeting is tape recorded for accuracy in preparing the minutes.

## PUBLIC HEARINGS

Prior to the enactment of some ordinances or resolutions, the law requires that the City Council conduct a public hearing in order that the public may have an opportunity to be heard. The most common of these are zoning ordinance changes, the ordering of public improvements and determination of assessments. Most public hearings are conducted in the general course of a regular meeting and are usually scheduled for the evening meeting of the City Council on the second Monday of each month to afford more citizens an opportunity to attend.

### MAYOR

DAVID W. COMBS

### CITY COUNCIL

W. B. BULLOCK, MAYOR PRO TEM

(Ward 6)

ANDRÉ D. KNIGHT (Ward 1)

REUBEN C. BLACKWELL, IV (Ward 2)

LAMONT WIGGINS (Ward 3)

LOIS WATKINS (Ward 4)

TOM ROGERS (Ward 5)

CHRIS MILLER (Ward 7)

### CITY STAFF

STEPHEN W. RAPER, *Interim City Manager*

PAMELA O. CASEY, *City Clerk*

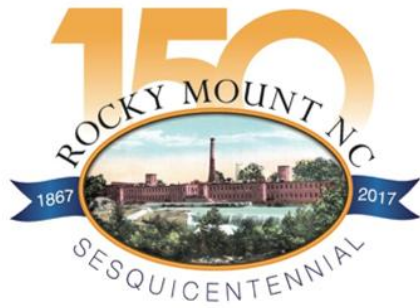
TASHA LOGAN FORD, *Assistant City Manager*

THOMAS MOTON, JR., *Assistant City Manager*

TAMEKA KENAN-NORMAN, *Public Affairs Manager*

RICHARD J. ROSE, *City Attorney*





**AGENDA FOR A REGULAR SCHEDULED MEETING OF THE CITY COUNCIL OF THE CITY OF ROCKY MOUNT TO BE HELD MONDAY, MAY 22, 2017 AT 4:00 P.M. IN THE GEORGE W. DUDLEY CITY COUNCIL CHAMBER OF THE FREDERICK E. TURNAGE MUNICIPAL BUILDING.**

1. Meeting Called to Order by the Mayor.
2. Prayer.
3. Roll Call by the Deputy City Clerk.
4. Approval of the Minutes of a Special Called Committee of the Whole Meeting Held on April 21, 2017 and a Regular Meeting of the City Council Held May 8, 2017. ([View](#))
5. Presentation and Recognition: ([View](#))
  - Presentation of Arbor Day Foundation Awards: Tree City USA Award (14<sup>th</sup> year) and Tree Line USA Award (10<sup>th</sup> year) to the Department of Energy Resources by Nash County Ranger Bill Lewis; and
  - Presentation of Proclamation Proclaiming the Week of May 21-27, 2017 as Public Works Week in the City of Rocky Mount to Public Works and Water Resources Director Jonathan Boone.
6. Petitions to be Received from the Public.

*Note: Citizens shall state their name and address for public record and limit presentations to three (3) minutes. Time will be monitored*

**7. CONSENT AGENDA:**

**A. FIREWORKS DISPLAYS: ([View](#))**

1. Request from Englewood Baptist Church to Conduct a Fireworks Display on Church Property at 1350 South Winstead Avenue on Tuesday, July 4, 2017 - Event Time 9 p.m. - 10:00 p.m. (*Alternate date - July 5, 2017*); and
2. Request from Michael Varnell, Fire Chief, to Conduct a Fireworks Display at 300 Barnum Road (City of Rocky Mount Sports Complex) on Monday, July 3, 2017 - Event Time 9 p.m. – 10:00 p.m. (*Alternate date - July 10, 2017*).

**B. Consideration of the Following Temporary Street Closing for the Annual Juneteenth Community Empowerment Festival (*ordinance adoption requirement of NCDOT standards*):**

- Temporary Closures of N. Church Street from W. Thomas Street to Falls Road; Gay Street from N. Church

Street to N. Franklin Street; W. Goldleaf Street from N. Church Street eastward for 150 feet; one lane closure on N. Franklin Street from Falls Road to Gay Street; and detour of traffic on N. Church Street onto W. Thomas Street and N. Grace Street on Friday, June 2, 2017 from 12:00 p.m. until Saturday, June 3, 2017 at 10 p.m. ([View](#))

C. Consideration of Revised Schedule for FY 2018 Budget Review Sessions and Public Hearing on the Budget as Follows: ([View](#))

- Wednesday, May 24 – 4 p.m. (Committee Room)
- Tuesday, May 30 – 4 p.m. (Committee Room)
- Wednesday, May 31 – 4 p.m. (if necessary) (Committee Room)
- Monday, June 12 – public hearing – 7 p.m. (Council Chamber)
- Monday, June 26 – budget adoption – 4 p.m. (Council Chamber)

D. Consideration of Adoption of the Following FY 2016-2017 Ordinance Amendments:

Project Ordinance Amendments:

1. Tar River Transit (adjusts budgets consistent with actual costs and allocation of funding sources for purchase of new fleet of 30-foot buses): ([View](#))
  - a. BUS-15: reduces expenses and fund balance appropriation by \$22,500; and
  - b. BUS-16: reduces expenses by \$30,000; utilizing \$102,500 increased appropriate of fund balance; offsets impact of \$142,500 net reduction in Federal and State Grant revenue.
2. Community Development (reflects adjustments to approved grants): ([View](#))
  - a. 2012-2013 HOME Investment Partnership Program (HME13) - \$21,077 reduction;
  - b. 2013-2014 HOME Investment Partnership Program (HME14) - \$67,409 reduction;
  - c. 2014-2015 HOME Investment Partnership Program (HME15) - \$71,525 reduction; and
  - d. 2015-2016 HOME Investment Partnership Program (HME16) - \$5,067 increase.

Recommended Action: Approve Consent Agenda (inclusive of approval of fireworks displays, temporary street closings, revision of budget schedule and adoption of Ordinances).

8. Consideration of Minutes and Recommendations from a Committee of the Whole Meeting Held May 8, 2017: ([View](#))

1. Quarterly Financial Report – Ken Hunter – *Report Only; No Action*;
2. Closed Session – Attorney-Client Privilege – Richard J. Rose;
3. Consulting Agreement/DCF – *Contract Approved*.

Recommended Action: Approve Minutes (inclusion of approval of contract).

9. Consideration of Petition Submitted by the City of Rocky Mount Requesting the Closing of the Pemberton Alley. ([View](#))

Recommended Action: 1) Acknowledge Receipt of Petition; and  
2) Adopt Resolution Declaring Intent to Close (schedules public hearing for July 10, 2017).

10. Consideration of: 1) Resolution in Support of a Comprehensive Bicycle Plan for Rocky Mount; and 2) Municipal Agreement with the North Carolina Department of Transportation (TIP#: M-0492Z; WBS Elements: 44527.1.27) Relative to the BikePed Planning Project (estimated cost of project - \$100,000; City share - 40% estimated @

\$40,000). [\(View\)](#)

Recommended Action: 1) Adopt Resolution; and  
2) Approve Agreement and Authorize the Mayor and City Clerk to Execute the Same on Behalf of the City.

11. Consideration of Municipal Agreement with the North Carolina Department of Transportation (WBS Elements: 4.106412) for Maintenance of Signs on NCDOT Streets (annual maximum reimbursement - \$20,000). [\(View\)](#)

Recommended Action: Approve Agreement and Authorize the Mayor and City Clerk to Execute the Same on Behalf of the City.

12. Consideration of the Following Change Orders: [\(View\)](#)

- CH2M Hill North Carolina, Inc. for Phase 4 of the Water and Sewer Asset Management Implementation Plan:
  - a. Adds work to prepare a preliminary design to replace disinfection system (\$14,000) and to upgrade/replace electrical infrastructure at the wastewater treatment plant (\$25,000) – total increase \$39,000 for a total contract of \$323,000; and
  - b. Extends contract to add Cemetery Management Software Evaluation (\$23,000).

Recommended Action: Approve Change Orders and Authorize the Mayor and City Clerk to Execute the Same on Behalf of the City.

13. Consideration of Contract with Schnabel Engineering for Update of State Mandated Emergency Action Plan (EAP) and Inundation Mapping Relative to the Tar River Water Supply Reservoir Dam and Modeling Effort to Quantify the Impact of the Dam Gate(s) on Downstream Water Elevations (\$31,800). [\(View\)](#)

Recommended Action: Approve Contract and Authorize the Mayor to Execute the Same on Behalf of the City.

14. Consideration of Award of Bid for Automated Voice Annunciation System to DoubleMap, Incorporated @ a Total Cost of \$96,209.67 (purchase proposed to be made in accordance with NCGS 143-129(e) (6) – bidder approved as sole source provider based on Standardization or Compatibility). [\(View\)](#)

Recommended Action: Award Bid as Recommended and Authorize the Purchasing Division to Issue Purchase Order in Accordance with the Council's Award.

15. Appointments:

- a. Board of Adjustment (alternate) - member moved outside City limits – term expires 6/30/2017.